



SPECIAL NEEDS SCHOOLS OF GWINNETT

SCHOOL – PARENT CONTRACT AGREEMENT

This agreement is made this _____ day of _____ between the Special Needs Schools of Gwinnett, Inc. (hereinafter “SNS”) and the parent (s) and/or legal guardian(s) (hereinafter “Parents”) of:

This agreement is for the 2010-2011 school year that begins on August 10, 2010 and ends on May 26, 2011. Parents understand that SNS has made financial commitments to faculty and staff in order to assist with the education of Parents’ child. This contract represents the Parents’ financial commitment to SNS.

IN THE SPACES BELOW, PLEASE ***INITIAL*** EACH STATEMENT ***in the space provided***, INDICATING THAT YOU HAVE READ, UNDERSTAND, AND AGREE TO EACH STATEMENT:

_____ 1. **A non-refundable enrollment fee of \$100.00 accompanies this completed agreement**, and is submitted to the school office at time of registration.

_____ 2. **Annual Tuition is _____ per year. Monthly tuition is _____ per month (if paid over 10 months from August, 2010 to May, 2011) or _____ per month (if paid over 12 months – June, 2010 to May, 2011).** Monthly Tuition payments are due and payable on the 1st business day of each month. If Tuition is not received by SNS by the end of the 5th calendar day of the month, a late fee equal to 20% of all outstanding balances will be assessed and due immediately.

_____ 3. **If legal action must be taken to collect a past due balance**, parents hereby understand that they are responsible for any collection costs, attorney fees and/or any related court costs incurred by SNS. Said costs shall be added to the Students Account as the costs are incurred and shall be a minimum of \$50.00 per collection letter sent and \$150.00 per court action.

- _____4. **The following fees are due for students as noted below. Open House for the 2010-11 school year is Sunday, August 8, 2010 from 1-4pm.**
- a. Supply Fee - \$50.00 due at Open House
 - b. Activity Fee - \$50.00 due at Open House
- _____5. **Annual tuition does not include** any Before or After School Care fees, Summer Program costs, registration, fees, or any after hour or extra-curricular classes which may be offered during the school year.
- _____6. Tuition payments, supply fees, activity fees, Before School Care, After School Care fees and/or late fees assessed that are **more than 30 days past due** shall be reason for a child's **immediate expulsion from all SNS programs.**
- _____7. No refunds will be made for absences or expulsions from any program at SNS. No refunds will be made for students who voluntarily leave any program at SNS without 30 days written notice to SNS. **This means that by enrolling or re-enrolling your child at SNS, parents agree to be fully liable for the annual tuition and any other fees for services rendered by SNS (including but not limited to late payment fees).**
- _____8. **2011 Summer Enrichment Program:** Students who are pre-registered (by no later than June 1, 2010) for the 2010-2011 school year shall be allowed to take advantage of a discount rate of 50% per week for the 2011 Summer Enrichment Program Tuition. **Note that all Tuition and Fees must be paid in full prior to the start of the 2011 Summer Enrichment Program for the above-stated discounted rate to apply. Otherwise the full rate per week will be charged. Also note that there is a Summer Enrichment Program Registration Fee in addition to any other SNS Tuition amounts and is due at the time of the Summer Program Registration.** Students are encouraged to, but not required to attend summer programs at SNS.
- _____9. **Fundraising Participation:** Parents are encouraged to actively participate in fundraising activities. **Therefore, Parents shall be required to volunteer at least five (5) hours of time at school sponsored fundraisers or pay SNS a \$100.00 fundraising fee by no later than April 30, 2011.**
- _____10. By signing below, parents agree that they understand the enrollment fee, tuition schedule and the school fees for their child. Parents understand that SNS is relying on parents to fulfill parents' financial commitments to SNS so that SNS can fulfill its financial commitments to others on parent's behalf.

_____ 11. The laws of the State of Georgia shall govern this SNS School-Parent Contract Agreement. In the event of default in the payment of any sums due hereunder, SNS shall be entitled to reimbursement from parents for all costs of collections, including reasonable attorneys' fees and court costs.

Name of person(s) responsible for payment: _____

Address: _____

Phone #: _____ email: _____

Child's Full Name: _____ Date of Birth: _____

Father / Guardian Name (Printed)

Father / Guardian Signature

Mother / Guardian Name (Printed)

Mother / Guardian Signature

SNS Official Name (Printed) and Title

SNS Official Signature

Enrollment Fee Received _____

Check #: _____